

Dean Advantage Agent Licensing and Certification Checklist

Prior to selling or marketing any Dean Health Plan Medicare Advantage products, you must follow each step listed below to ensure accurate completion and efficient processing of your licensing and certification by Dean Health Plan.

For questions please contact Dean Health Plan at DHP.MAPDSales@deancare.com.

- Step 1** - Maintain State License and Dean Health Plan Appointment
- Step 2** – Dean Health Plan Appointed Agents Only: Fill out Medicare Advantage Interest form at www.deancare.com/medicare/advantage/agents (Agents newly appointed to Dean Health Plan skip to Step 3)
- Step 3** - Using the Dean Health Plan email invitation, open an account with Litmos Learning Management System. Complete the following:
 - AHIP Medicare Fraud Waste and Abuse Training (link)
 - Upload AHIP Certificate to LMS
 - Complete Medicare Basics Training
 - Complete Dean Health Plan Product Training
 - Complete the Medicare and Dean Health Plan Exam with a score of 85% or higher
- Step 4** - Read the Dean Advantage Agent and Broker Guide and sign the Agent Agreement. Upload to Litmos.
- Step 5** - Sign the Dean Health Plan Medicare Advantage Agent Sales and Marketing Authorization Agreement. Upload to Litmos.